

San Ramon Soccer
Board of Directors Meeting - Agenda
October 12, 2011
2206 Camino Ramon, Suite E
San Ramon, CA 94583



CALL TO ORDER: 7:36 pm

1. ROLL CALL (✓ = present) (* = absent) <Quorum = 50% +1>

- 1.1. **Ken Bach (1) ✓**
- 1.2. **Angela Holden (1) ✓**
- 1.3. **Renata Price (1) ✓**
- 1.4. **Rolan Ramirez (2) ✓**
- 1.5. **Simon Yeo (1) ✓**
- 1.6. **Michele Zorovic (1) ✓**
- 1.7. **Kristen Rhodes (2) ***
- 1.8. **Maryann Franza (2) ✓**
- 1.9. **Tom Lum (2) ✓**
- 1.10. **Nino Ferrario (2) ✓**
- 1.11. **Peter Gow (2) ✓**
- 1.12. **Lori Hazelton (2) ***
- 1.13. **Peter Leonardi (2) ✓**
- 1.14. **Associate Members or Coordinators present:** Dawn McQuiston

2. INTRODUCTION OF GUESTS/VISITORS: Michelle Simpson – Fundraising, Mark Warrington, Tom Giasante, Gilbert Montanez, Paul Larking

3. PUBLIC COMMENT:

4. ACCEPTANCE OF MINUTES – Minutes from 9/14/11 and Special Meeting 10/5/11:

- 4.1. 9/14/11 Yay: Angela Holden, Maryann Franza, Simon Yeo, Peter Gow, Lori Hazelton, Rolan Ramirez, Nino Ferrario, Kristen Rhodes, Renata Price, Tom Lum – Minutes Approved
- 4.2. SPECIAL 10/5/11 Yay: Maryann Franza, Simon Yeo, Peter Gow, Rolan Ramirez, Nino Ferrario, Kristen Rhodes, Renata Price. Abstain: Angela Holden, Tom Lum.

5. CORRESPONDENCE: Dawn: Lost and found...blasts to the membership. How to handle those that request one-off emails for people requesting a blast saying they left a ball behind, etc. Only OK to send when it is something important – i.e. keys, glasses and also notifying coaches saying to turn in lost and found to the office and then announce in the bulletin that lost and found is in the office to collect/claim. Also check @ the school you played @ for their lost and found.

**San Ramon Soccer – Board of Directors Meeting
October 12, 2011 – Cont'd.**

6. COMMITTEE REPORTS:

6.1. President:

6.1.1. Tournament Committee

6.1.1.1. Series of 4 Tournaments – March, July (ASC), September (Fall Tournament), October (Halloween Tournament)

6.1.1.2. Committee: Shana Jackson and Rachelle Okmin would like to participate as paid members or other option is to contract the events out to a vendor/person who is paid and runs the tournaments. If Shana and Rachelle want to form a company and submit a proposal as running a tournament, they can submit and we review. Tabled until further investigation.

6.1.2. Roles & Duties Committee

6.1.2.1. Volunteers to participate = Lori, Maryann, Angela, Renata, Peter L, Ken

6.1.2.2. Process – interview paid staff to review what they do, revise job descriptions. Any changes to BOD Structure will require 2 weeks notice and announcement on AGM Agenda out to membership – out by 11/30 if changes are suggested and approved by BOD.

6.1.2.3. Meeting date – Wednesday = 10/19/11 @ 7:30 pm

6.2. VP of Finance

6.2.1. Budget Meeting for 2012 – plan a meeting to focus only on budget regarding 2012. Sent out rough draft of budget to EC for them to review by their area of responsibility. Everyone get their feedback to their VPs in a week and a half. EC will meet and VPs will present their items and then will present at BOD meeting

6.2.2. Financial Audit – paperwork finalized and being sent to Regalia and Associates to start the process.

6.2.3. Sponsorship – Michelle Simpson. 6 sponsors to date so far. Need to discuss how sponsors get sponsorship plaque and t-shirt. Least expensive cost is \$6.00. Assume league will be covering since Club is getting 20% of sponsor \$. Get final money received to date from Cindy @ Ledgers. Tshirt can be anything ...Tom G will pull some general Tshirts from shed that say San Ramon Soccer...Adult Large would probably work. One sponsor @ \$2500...that sponsor gets a polo shirt. Tom to pull as well. Go ahead and order the plaques and Dawn will put on debit card. Also provide sizes. Have a fundraising night @ Chevy's on 11/3. Put it in bulletin. Bring flyer and that they are supporting SRS, 25% back to club. Michelle will make copies and put in office. 11am – 10 pm

6.3. VP of COMP

6.3.1. Need clarification of when and where Keeper training occurs. Need a way to send notice to keepers regarding changes in schedule and location. David needs to let Dawn know new times and locations by age and Dawn will send out end of this week.

**San Ramon Soccer – Board of Directors Meeting
October 12, 2011 – Cont'd.**

6.4. VP of REC

- 6.4.1. Futsal – can't get an indoor space. Recommendation is to put a link to Tri Valley Futsal as a recommended partner. Peter will look into them using our logo as well
- 6.4.2. iSoccer 6 for REC coaches – announcing it. Maybe find a night to set aside and do a full on assessment @ COMP level...coaches would get paid for their time. Make it a fun night and optional for players to come.
- 6.4.3. Jr AZURI – Almost 40 signed up so far. Pricing is right and it is being promoted well.
- 6.4.4. If a Head Coach has a conflict with his Asst Coach – he's the head coach, it is his/her call to tell asst coach they don't need to help anymore. Policy to handle conflicts – Peter will outline and submit for a vote before end of the year.
- 6.4.5. Quang has been talking to some of the head coaches and encouraging to look @ D3 and determine how to build that program. Need to think about REC+ for next year as well.
- 6.4.6. REC+ Friendlies are 11/5 & 11/6...nothing needed and these will be scheduled like regular games. Peter L putting schedule together...looking to keep it evenly matched.

6.5. VP of Ops

- 6.5.1. Referee volunteer refund – Simon needs to take ownership and ensure the family has paid the volunteer fee for the family as well as qualifies to get their \$100 fee back. If a ref does any 4 games, they get paid and get their volunteer fee back. They do not get the volunteer fee back until the next volunteer payment cycle. Simon must review form and verify before sending to Dawn.
- 6.5.2. Volunteer System – is working. Sign Up Genius has been incredibly beneficial. Lori needs to provide list of COMP managers, treasurers and Nino and Maryann and Peter L can provide list of age group coordinators so that they can be taken care of in the next batch. Assistant coach list provided by head coach for each age group as well...Nino and Maryann will mention in their not to AGCs...sample coming from Tom.
- 6.5.3. Snack Shack – talked to Carrie...because games have shifted from AD to other fields. Profits are down due to this. Look @ for scheduling next year because profits have changed significantly.
- 6.5.4. Photo Pick Up – Photos are in and most have been picked up. Will check on remaining scholarship \$. He will also come out to teams who missed if they want to do one-off make-ups. Dawn will send email on pick up during office hours.

6.6. VP of Admin

- 6.6.1. Bulletin – 11/1/11 – template will be up in Google Docs. VP to populate by 10/25 and we'll publish.
- 6.6.2. AGM – 12/14/11 @ 7:30 room is reserved 6:30 to 9:30 @

**San Ramon Soccer – Board of Directors Meeting
October 12, 2011 – Cont'd.**

Community Center

6.6.3. HRideas – contract for additional hours will be sent 10/13/11

7. UNFINISHED/OLD BUSINESS:

8. NEW BUSINESS:

9. ADJOURNMENT:

10. CLOSED SESSION: Commenced @

11. UPCOMING DATES:

Coaches' Meeting: Monday, ____ ??? @ 8:00 pm

EC Meeting: Wednesday, 10/26 @ 7:30 pm

Next BOD Meeting: Wednesday, 11/9/11 @ 7:30 pm