

**San Ramon Soccer**  
**Board of Directors Meeting - Agenda**  
**May 11, 2011**  
2206 Camino Ramon, Suite E  
San Ramon, CA 94583



**CALL TO ORDER:** 7:40 pm

**1. ROLL CALL (✓ = present) (\* = absent) <Quorum = 50% +1>**

- 1.1. **Ken Bach (1) ✓**
- 1.2. **Fred Hsu (Club Director) (0) ✓**
- 1.3. **Angela Holden (1) ✓**
- 1.4. **Renata Price (1) ✓**
- 1.5. **Rolan Ramirez (2) ✓**
- 1.6. **Tim Waterson (1)**
- 1.7. **Simon Yeo (1) ✓**
- 1.8. **Michele Zorovic (1) ✓**
- 1.9. **Kristen Rhodes (2) ✓**
- 1.10. **Maryann Franza (2) ✓**
- 1.11. **Tom Lum (2) ✓**
- 1.12. **Nino Ferrario (2) ✓**
- 1.13. **Peter Gow (2) ✓**
- 1.14. **Lori Hazelton (2) ✓**
- 1.15. **Peter Leonardi (2) ✓**
- 1.16. **Associate Members or Coordinators present:**

**2. INTRODUCTION OF GUESTS/VISITORS:**

- 2.1. Mayor Abram Wilson – Presentation of Scholar Athlete Scholarship to Amanda DeFoe, Senior @ California High School.
  - 2.1.1. 12 year SRS participant. Attending Sonoma State in the fall.
- 2.2. Positive Coaching Alliance (PCA) – Brian Watson, Bay Area Representative
  - 2.2.1. Non-profit, founded @ Stanford. Mission to transform youth sports so youth sports can transform you. Work with Rage, Mustang, Ballistic, Livermore, SRVGAL
  - 2.2.2. Coaching program & curriculum provided by coaching advisory board. Phil Jackson National Spokesperson.
  - 2.2.3. Share same philosophies and best practices in regards to Character Education & life lessons – Coaching & Parents
  - 2.2.4. Access to Partner Resource Website/Portal
  - 2.2.5. Coaching workshops – 3 workshops @ 2 hours each.
  - 2.2.6. ID goals and objectives for a partnership – will determine what package cost is. Low scale - \$15/coach or high scale - \$2000 for 3 workshops

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**2.3. Fundraiser – Harmony Resources Fundraising – Dough to Go Cookie Dough Joe Collier**

- 2.3.1. Whatever sold, 40% goes to the team
- 2.3.2. Can be done as a club or done by teams only...doesn't have to be both
- 2.3.3. Information packet and order form created for the team. Ideal ordering timeframe is 1.5-2 weeks and delivery occurs within 1 week.
- 2.3.4. Checks payable to team or SRS and then Harmony invoices the team for 60% of sales and team keeps 40%
- 2.3.5. Contact info: Harmony Resources Fundraising, Joe Collier or Kelly Collier, 415-884-9900, [doughjoel@comcast.net](mailto:doughjoel@comcast.net)
- 2.3.6. Provide offering to SRS COMP teams as fundraising option

**3. PUBLIC COMMENT – None**

**4. ACCEPTANCE OF MINUTES – April 13th minutes approved via Evote by: Michele, Renata, Ken, Lori, Angela, Maryann, Rolan, Kristen, Nino, Simon, Peter G, Peter L, Tom**

- 4.1. Minutes accepted

**5. CORRESPONDENCE –**

- 5.1. Bulletin – New process & May delivery plan
  - 5.1.1. Getting final HTML format/master document from Derek
  - 5.1.2. Once a month a delivery. Content delivered/added to Google doc by last Friday of the month. Delivery of completed newsletter will be by 15<sup>th</sup> of the month starting in June.

**6. FINANCE REPORT/BUDGET –**

- 6.1. Finance report sent to everyone. Budget vs. actual working with Teresa @ Ledgers.
- 6.2. Financial review committee will review all statements for last 6 months; ensure we are compliant by our standards. Once complete, will determine need for a full-fledged financial review.

**7. COMMITTEE REPORTS – See VP Reports sent via email 5.11.11**

- 7.1. General Registration Update – Dawn McQuiston – Angela  
**The total registration counts are as follows:**

Comp - 364  
REC - 1677  
JR Azuri - 10

**Total Registrations to date - 2,051**

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**REC Breakdown:**

U5/6.....260 (94 girls/166 boys)  
U7-12.....823 (341 girls/482 boys)  
U15-19.....163 (82 girls/81 boys)  
RecPlus.....431 (207 girls/224 boys)

- 7.2. DOC & AZURI Summer Classic Update/Director Update – Fred**
  - 7.2.1.** 41 teams registered for AZURI Classic. Requesting list of players and teams to present to the BOD.
  - 7.2.2.** Deadline for COMP teams to fully form & complete paid commitments. June 1<sup>st</sup> is the final deadline. If teams not completely formed and paid in full, BOD meets to discuss disbandment of team. VP of COMP will talk to coaches requesting the coach contact the team and express the urgency to pay in full and roster a full team by June 1<sup>st</sup>.
- 7.3. President**
  - 7.3.1.** Parliamentary procedures – BOARD Responsibilities chart & tools received.
  - 7.3.2.** Next two weeks – new parliamentarian role under development
- 7.4. Administration**
  - 7.4.1. Website Update - Nino**
    - 7.4.1.1. Domain name & hosting company and contract – Rolan will follow-up with Tom & Nino to follow-up with Ruben on who owns our contract.
    - 7.4.1.2. Version 1 of website will be announced in upcoming May bulletin once Nino gives the go live direction.
  - 7.4.2. HR Update – Angela**
    - 7.4.2.1. Announcement in May bulletin about hiring HRideas. Met with them on 5/11 to kick-off program.
  - 7.4.3. Marketing – Last Registration Push**
    - 7.4.3.1. Request made for continued electronic distribution @ schools
    - 7.4.3.2. San Ramon Patch & SR Valley Times still have announcements until June 1<sup>st</sup>
    - 7.4.3.3. Kristen will work with Dawn on submitting a reminder note each week via LeagueOne reminding about registration deadlines.
- 7.5. COMP**
  - 7.5.1.** COMP Registration = 364
- 7.6. Operations**
  - 7.6.1. Spiritwear**
    - 7.6.1.1. Working out website kinks and order form – for bulk orders
    - 7.6.1.2. Asking for quick response to email requests and asking about names & numbers on the back

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**7.6.2.** Wrap up of Scholar Athlete

7.6.2.1. Amanda DeFoe received the scholarship

7.6.2.2. 97 recipients of overall Scholar Athlete. Need to develop certificates and hand out.

**8. UNFINISHED/OLD BUSINESS:**

**9. NEW BUSINESS:**

**9.1.** Communication & Office Manager Protocol – Angela

**9.2.** Check Request & Signing Process – Angela/Rolan

**9.3.** Older COMP Teams Training & Practice Months = 9 or 10 months of paid coach...need to clarify the agreements – Angela

9.3.1. Olders is up to 10 months. 2 months off for high school. After state cup, they are supposed to continue training. Need clear communication to a parent

9.3.2. Form committee and audit/address off-line. Tom, Ken & Fred

**9.4.** COMP & REC Refund Policy Outline – Michele

9.4.1. Current policy – full refund less \$25.

9.4.2. Motion – Next year, if not already in place, after commitment fees paid for COMP, that commitment fee is non-refundable if player chooses to leave team. Ken – 2<sup>nd</sup>. Tabled until June meeting to determine existing policy.

**9.5.** Eric Cavalli Charity Tournament Update – Ken

9.5.1. Tournament will be July 17<sup>th</sup>. Ballistic will handle all registration \$. Mustang will schedule all fields and run younger teams. Agreed to 1 center ref per team to save on ref fees and attempt to get volunteer refs. More details coming. Flyer will be developed and sent. Big celebration @ Central Park to have a potluck to present funds to family. Determining how many fields we can donate. Any age group, any level can participate. 3-4 short games per age group. \$300 for olders, \$225 for middle team, \$150 for youngers.

**9.6.** COMP Equipment Needs – Kristen

9.6.1. Question – do we have \$ in budget specifically for teams. New coach needs a ball for each player and smaller pennies. Typically the players do pay for their own, uniformed soccer ball. Pennies are floating around the club. There is no budget for team-specific needs. Coach receives 2 game balls per team.

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**9.7. Coaches training teams for free – Lori**

9.7.1. No issue with this, however coaches train their kids that other kids have paid for...not paying for spring. At CP2, unpaid team out taking large chunk of field on a regular basis. Fred resolved...team is paying for spring/fields.

**9.8. Scholarship Funds/Financial Aid – Tom**

9.8.1. Scholarship – Quiet Funds – President, VP Finance, Financial Aid Director

9.8.1.1. \$5000 available for scholarship, plus whatever collected @ registration = roughly \$7000 available. Currently 10 applications received. Scholarships can cover the \$170 of COMP registration. Still some underlying requests that haven't come forward yet. Deadline is 5/15 per Tom. Currently seems we can help everyone who has applied. With \$7000 available to use, should not have to limit to \$170.

9.8.1.2. Motion to open up old motion to limit financial aid to \$170 registration fee only – Tom. 2<sup>nd</sup> – Ken. In favor – Tom, Ken, Kristen, Peter L, Rolan, Maryann, Lori, Nino, Angela, Renata. Abstain – Peter G., Simon. Against – Michele. Motion to re-open passes.

9.8.1.3. Motion – Allow the Scholarship Director/Financial Aid Coordinator the discretion to divide the scholarship funds as desired among applicants, providing checks and balances are followed. – Ken. 2<sup>nd</sup> – Kristen. In favor – Tom, Ken, Kristen, Peter L, Maryann, Nino, Lori, Angela, Renata. Abstain – Peter G, Simon. Opposed – Michele. Motion Passes.

**9.9. Resolve – Special Needs players – Maryann.** Need more information and understand spectrum of players' needs for proper placement. SRS needs to review bylaws and constitution to see if policy already exists and how to handle properly. Also need to ask CYSA...Peter G will reach out and understand the liability and protocol in such cases.

**10. GOOD OF THE GAME:**

**11. ADJOURNMENT:** 11:05 pm.

**12. CLOSED SESSION:**

**13. UPCOMING DATES:**

EC Meeting: Wednesday, 5/25 @ 7:30 pm

Next BOD Meeting: Wednesday, 6/8 @ 7:30 pm