



**San Ramon Soccer  
12885 Alcosta Blvd., Suite B  
San Ramon, CA 94583  
Board of Directors Meeting  
Minutes**

**February 11, 2015**

The February 11, 2015 regular meeting of the San Ramon Soccer Board of Directors was called to order at 7:47 pm. Roll call was taken and quorum certified.

Board Attendees: Mr. Motta, Ms. Franza,, Ms. Rutter DeVilbiss, Mr. Hare, Mr. Balza, Mr. Lee, and Mr. Kimball. From the staff, Mr. Mittler and Mr. Cervantes. Mr. Diehl attended representing the Referee Committee.

Absent Board Members: Mr. Alexandrian, Mr. Loney, Mr. Bried, and Ms. Ellicott-Pesic

Introduction of Guests

Greg Casey with gCasey Photography

Susan Verala- parent of SRS for about 5 years

Public Comment

Ms. Verala commented on the communication emails that went out to parents regarding being selected for COMP and the secondary email regarding the CS callbacks. The BOD will take the comments and recommendations into consideration, in order to make improvements.

Mr. Casey recapped last year. Had 4 events at Athan Downs plus make ups. Used online store to help speed things up. The wind caused more photoshopping than normal. They took a parent survey, but would like the BOD's input. About 80% of parents buy. Mr. Casey has developed a Sponsorship Program for vendors to sponsor a tent at the event. Will work with Mr. Mittler to make sure the vendors do not conflict with other vendors. SRS will have to sign on for this program. He would like to send us more information regarding the Ambassador Program. He will work with Mr. Mittler and Mr. Balza regarding Picture Dates.

SRS has agreed to extend gCasey Photography for one more year.

Review of Actions Taken Since Last Board Meeting

On January 27, 2015, during Closed Session:

- 1. Mr. Alexandrian moved to approve the 2015 Budget as presented, including \$40K from Reserves for proposal. Motion carried.**

2. **Mr. Alexandrian moved to approve the 2015 DOC Compensation as presented. Motion carried.**
3. **Mr. Alexandrian moved to approve the 2015 GM Compensation as presented. Motion carried.**
4. **Mr. Cervantes moved to approve a two year pilot Merit Based Scholarship Program to be funded out of reserves and/or specially-designated fundraising opportunities or events. Motion carried.**

#### Approval of Minutes

**January 14, 2015 meeting minutes were approved as presented and will be filed for audit.**

#### Referee Coordinator Report

Mr. Diehl was available for questions. Working with Mr. Mittler to get training dates and times. Will be partially online, test, and field.

Youngers do not need a work permit. We would like them to be 14 years.

Mr. Mittler stated that NorCal PAD will have a Zero Tolerance Policy for referee abuse.

#### Review of Evotes:

**Mr. Cervantes moves to add Liam Whelan to the 2015 Coaches slate. Motion carried.**

### **STAFF REPORTS**

#### **-- Director of Coaching**

Director of Coaching Omar Cervantes was available for questions. Tryouts for U8-U12 have run smoothly. Coaches were on time and very helpful. It was difficult to evaluate the large numbers on one full sized field. We need more parent education about player development verses which team you are on.

We will be holding tryouts for the olders in March. They will be open tryouts for the olders. They will come train with the team and the coach.

Futsal Training (U8-12) review: SRS ran the training with the coaches, who were trained with the Ricardo. It was difficult to organize the games due to the State Cup games.

Second session- SRS didn't form the teams. Will evaluate with Ricardo on the first and second futsal sessions.

**ACTION ITEMS: Mr. Cervantes will create a matrix of how many players were offered, accepted, rejected, went to CS, and/or elsewhere. To be completed for the March Board Meeting.**

**ACTION ITEMS: Mr. Bried to create a post tryout survey for parents. What worked, what did not.**

**ACTION ITEMS: Mr. Cervantes, Mr. Mittler, and Mr. Hare will work with Ricardo to**

**evaluating the first and second futsal sessions.**

**-- General Manager - Mr. Mittler**

Mr. Mittler was available for questions.

Mr. Mittler emailed results of survey. BOD to review and submit questions to speed the presentation up. Mr. Mittler will present a portion of it at the next BOD meeting; the whole BOD does not need to be present.. **Action item.**

Mr. Mittler updated the BOD on the Adv. DOC Course. He highlighted key points. Different ways to utilize the facility. Communication, our programs, our vision. **Action item.**

**ACTION ITEMS: Mr. Kimball and Mr. Mittler will put together a session for BOD, COMP & CS coaches and possibly team managers to cover the Vision Committee and the key points from Mr. Mittler's ADOC course.**

**PRESIDENT'S REPORT - Mr. Motta**

Mr. Motta was available for questions.

**EXECUTIVE VICE PRESIDENT REPORT - Ms. Rutter DeVilbiss**

Ms. Rutter DeVilbiss was available for questions.

**ACTION ITEM: Mr. Mittler to provide a few key points from the End of the Year Survey. Also, indicate what key items we will be targeting this year. Update: Will cover the COMP & Departers survey at the March Board meeting. Will cover the CS in April and REC later.**

**TREASURER'S REPORT - Mr. Lee**

Mr. Lee was available for questions. Mr. Lee indicated that some of the referee expenses did not get counted against the tournaments. **Action item.**

**ACTION ITEM: Mr. Lee and Mr. Mittler to discuss with the bookkeeper how to move to accrual.**

**ACTION ITEM: Mr. Lee and Mr. Mittler to review referee budget.**

**SECRETARY REPORT - Ms. Franza**

Ms. Franza was available for questions.

**Director, COMP Programs - Mr. Bried**

Mr. Bried not available for questions..

**Director, REC Programs - Mr. Hare**

Mr. Hare was available for questions. Mr. Hare will look into how to market the REC program. Mr. Mittler and Mr. Cervantes will assist.

**STANDARD COMMITTEE REPORT**

Finance

No report.

Investment

No update.

Rules & Regs/Bylaws

No update.

Special Events

No update.

Fundraising/Sponsorships.

Marketing

Mr. Kimball has been recognized as a key leader. Mr. Motto appointed Mr. Kimball as the Chairperson.

**Review of Action Items**

Reviewed action items.

**ACTION ITEMS: Mr. Cervantes will create a matrix of how many players were offered, accepted, rejected, went to CS, and/or elsewhere. To be completed for the March Board Meeting.**

**ACTION ITEMS: Mr. Bried, Mr. Mittler, and Mr Cervantes to create a post tryout survey for parents. What worked, what did not.**

**ACTION ITEMS: Mr. Cervantes, Mr. Mittler, and Mr. Hare will work with Ricardo to evaluating the first and second futsal sessions. Also to develop an action plan for 2015-16 futsal facility.**

**ACTION ITEMS: Mr. Kimball and Mr. Mittler will put together a session for BOD, COMP & CS coaches and possibly team managers to cover the Vision Committee and the key points from Mr. Mittler's ADOC course.**

**ACTION ITEM: Mr. Lee and Mr. Mittler to discuss with the bookkeeper how to move to accrual.**

**ACTION ITEM: Mr. Lee and Mr. Mittler to review referee budget.**

**ACTION ITEM: Ms. Franza to send Mr. Balza pdf copy of Rules & Regs.**

**Finance Committee to provide a set reserve policy. no update**

**Please provide feedback to Mr. Cervantes on the draft updated written policies by December 23 to be published to 2015 players and families. Mr. Cervantes will circulate the final draft by the beginning of the January before it's published.- no update at this time.**

**Mr. Cervantes to provide updated written draft scholarship proposal to Board no later than January 1, 2015 so that Board can take action by the January 14, 2015 Board Meeting.- closed.**

Adjournment

There are being no further business before the Board, Mr. Motto adjourned the meeting at 10:52 pm and the Board went into closed session.

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Maryann Franza  
Secretary, SRS Board of Directors

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Date Approved