



**San Ramon Soccer
12885 Alcosta Blvd., Suite B
San Ramon, CA 94583
Board of Directors Meeting
Minutes**

May 14, 2014

The May 14, 2014 regular meeting of the San Ramon Soccer Board of Directors was called to order at 7:41 pm at the meeting room at 12885 Alcosta Blvd., Suite B in San Ramon. Roll call was taken and quorum certified.

Board Attendees: Mr. Alexandrian, Ms. Franza, Mr. Yolland, Mr. Ramirez, Mr. Lee, Ms. Ellicott-Pesic, and Ms. Rutter DeVilbiss. Mr. Bried joined late. From the staff, Mr. Mittler and Ms. McQuiston attended. Mr. Todd Diehl also attended representing the Referee Committee.

Absent Board Members: Mr. Balza, Mr. Motta and Mr. Kimball. Mr. Kepcija was also absent.

Mr. Alexandrian appointed Ms. Franza to record minutes of the meeting in Ms. Ellicott-Pesic's absence.

Introduction of Guests

None

Public Comment

None

Review of Action Items

see below

Approval of Minutes

April 9 meeting minutes were approved as presented and will be filed for audit.

Referee Coordinator Report

Mr. Diehl, representing the referee committee, was available for questions.

Mr. Diehl asked for updates on the upcoming tournaments. Please include referee committee on relevant information. Mr. Mittler noted that Luke Enna has been hired as Tournament Director. Mr. Ramirez noted that we appear to be on track for roughly the same number of teams.

Mr. Diehl and Mr. Mittler addressed dates for referee training.

STAFF REPORTS

-- Technical Director

The Board discussed the status of the BAFC younger players training.

Steve Brief moved to approve Anisa Guajardo, Ricky Salazar and Leah Morales as Trainers/Apprentices. Motion carried unanimously.

ACTION ITEM: Mr. Kepcija to provide clarification on implementation and use of trainers and apprentices, particularly as it relates to assigning them to be the head coach for a copper select trainer.

ACTION ITEM: Mr. Kepcija to provide resume for Erica Wheeler-Dubin and then put forward approval by e-vote.

-- General Manager - Mr. Mittler

Mr. Mittler was available for questions.

Mr. Mittler provided an update on the income plans for the new Futsal Facility and will recirculate an updated report and plan. Discussed possible grand opening in June and finish work to be done.

ACTION ITEM: Mr. Mittler to circulate an updated facility report and plan next week.

ACTION ITEM: review bylaws to evaluate whether an outside contractor, such as a bookkeeper or accountant can be related to a board or exec board member. Consider update to bylaws to ensure outside contractor not related by blood or marriage to exec committee/check-signer.

Mr. Mittler provided an update on field sharing with lacrosse and tri-valley. In the fall, SRS has Tiffany Roberts nearly exclusive and we split Rancho with Tri-Valley. In spring, lacrosse has some use of Tiffany Roberts and share Rancho with Tri-Valley.

Mr. Mittler will ask the facilities manager to go retrieve the broken down goals at Tiffany Roberts.

Ms. Ellicott-Pesic moved ...earthquakes ... money to Financial Aid fund... Motion carried unanimously.

Mr. Mittler provided an update on the recently hired marketing managers.

Mr. Mittler discussed the SRS policy on using photos of children in marketing materials and the need to get permissions. We have published on the website and in the registration process the policy.

Mr. Mittler provided an update on the relationship/agreement status with Ricardo DeSilva.

-- Office Manager - Ms. McQuiston

Ms. McQuiston provided an update on registration update.

PRESIDENT'S REPORT - Mr. Alexandrian

Mr. Alexandrian was available for questions. Mr. Alexandrian reminded everyone that if they work with a member of staff, they should be copying the supervisor (e.g., if working with the Office Manager or marketing staff, copy Mr. Mittler). Please also remember to copy everyone relevant in a discussion topic.

EXECUTIVE VICE PRESIDENT REPORT - Ms. Franza

Ms. Franza was available for questions.

TREASURER'S REPORT - Mr. Lee

Mr. Lee was available for questions. Still working with the bookkeeper on coding.

ACTION ITEMS: Mr. Mittler and Mr. Lee to review items in lines 5150, 5155 and 6600 to understand what is included in those items.

SECRETARY REPORT - Ms. Ellicott-Pesic

Ms. Ellicott-Pesic was available for questions.

Director, COMP Programs - Mr. Bried

Mr. Bried was available for questions. Mr. Bried provided an update on the U18 women's team. Mr. Bried noted the curriculum is done and encouraged everyone to take a look. Mr. Bried noted that the after-school soccer program at Coyote Creek went well.

Director, REC Programs - Ms. Rutter DeVilbiss

Ms. Rutter DeVilbiss was available for questions. She is working with Mr. Cervantes on an analysis of REC numbers. She will be setting up a meeting for Wednesday May 28th at 7:30pm for further analysis and an action plan.

STANDARD COMMITTEE REPORT

Finance

No update other than what was covered in the treasurer's report.

Investment

No update.

Rules & Regs/Bylaws

No update.

Nominating Committee

No report as the committee will not be formed until summer.

Special Events

Mr. Ramirez working with Ms. McQuiston, Mr. Mittler and marketing on Grand Opening.

Opening Day will be in September, likely only the Friday night.

ACTION ITEM: Mr. Ramirez to propose dates and details for Annual Meeting in December. Ms. Ellicott-Pesic to propose dates and framework for Annual [Election] Meeting.

Fundraising/Sponsorships

Review of Action Items:

ACTION ITEM: Mr. Bried and Mr. Kepcija to conduct exit survey from COMP parents to find out why they left. Mr. Kepcija spoke with some. Looking for ECNL or better exposure to colleges; not for coaches.

ACTION ITEM: Committee to review and analyze current coach and major volunteer reimbursement policy and provide an update and recommendation to closed session of the board in April. Compensation Committee working on it.

ACTION ITEM: Budget pie chart to be updated and circulated to Board for review/comment before posting it. Mr. Kepcija and Mr. Mittler working on.

ACTION ITEM: Mr. Alexandrian and Mr. Mittler to provide a proposal for Earthquakes games. Heidi to present 5/14

ACTION ITEM: Mr. Kepcija and Mr. Mittler to provide draft MOUs. Sent to Clubs for their comments; Mr. Mittler will send to BOD for comments. done waiting for final copy

Review of NEW Action Items:

ACTION ITEM: Mr. Kepcija to provide clarification on implementation and use of trainers and apprentices, particularly as it relates to assigning them to be the head coach for a copper select team.

ACTION ITEM: Mr. Kepcija to provide resume for Erica Wheeler-Dubin and then put forward approval by e-vote as apprentice/trainer.

ACTION ITEM: Mr. Mittler to circulate an updated facility report and plan next week.

ACTION ITEM: Review bylaws to evaluate whether an outside contractor, such as a bookkeeper or accountant can be related to a board or exec board member. Consider update to bylaws to ensure outside contractor not related by blood or marriage to exec committee/check-signer. And review bylaws re membership of board members.

ACTION ITEMS: Mr. Mittler and Mr. Lee to review items in lines 5150, 5155 and 6600 to understand what is included in those budget line items.

ACTION ITEM: Mr. Ramirez to propose dates and details for Annual Meeting in December. Ms. Ellicott-Pesic to propose dates and framework for Annual [Election] Meeting.

ACTION ITEM: Mr. Mittler and Mr. Kepcija to address practice jersey policy and process.

Adjournment

There are being no further business before the Board, Mr. Alexandrian adjourned the meeting at 10:18 pm.

Maryann Franza
FOR
Heidi Ellicott-Pesic
Secretary, SRS Board of Directors

Date Approved